



2019 Heritage Project Grant Program Evaluation Report

Organizations that receive a Project Grant from The Ciri Foundation must complete and submit this Evaluation Report and related materials within **thirty (30) days** of Project completion date in order to be considered for any future Foundation Project Grant funds.

A. Applicant:

Organization Name:

Mailing Address:

Email:

City:

State:

Zip:

Contact Person:

Phone: () -

Fax: () -

B. Project Information

Name:

Start Date:

End Date:

C. Budget: Total Revenues: \$

Total Expenses: \$

Total TCF Grant: \$

Total TCF Grant Spent: \$

D. Program Report (Please respond to each question below)

Part 1. Describe how the Project was carried out. Please be concise. What was the purpose of the Project? What did you do? How did you reach your intended audience?

Part 2. What was the impact or measurable change caused by the Project? What has improved or how are participants better off because of this project? What specific skills or knowledge did participants gain as a result of their involvement?

Part 3. Were there *any* changes in your Project from what was stated in your approved application to The Foundation? If so, please explain what they were and why.

Part 4. Were you able to accomplish the Project within the stated budget? If the response is "no," please explain the circumstances.

Part 5. Were you able to accomplish the Project within the stated timeline? Were you able to complete all the stated activities? If the response is "no," please explain the circumstances.

Part 6. Were you able to achieve the Project's objectives? Please reiterate project objectives in response. If the response is "no," please explain the circumstances.

Part 7. Who were the individuals that benefited directly from your activities? Including CIRI Shareholder families, other Alaska Natives and the general public actual total audience, participants (children, youth and adults), etc.

Part 8. Describe and analyze the response of the project's audience. Were questionnaires or other means used to solicit feedback on the project, and, if so, what was learned? Are those who participated satisfied with the program? Please include samples of any questionnaires used in addition to the information gathered with them.

Part 9. If the project were conducted again, what could be done differently to strengthen it, or use resources more effectively?

E. Attachments to The CIRI Foundation Evaluation Report

Please enclose the following information and/or items with this completed TCF Evaluation Report:

- A copy of the news releases that tell about the Project.
- A copy of the Project's program/s or catalogue/s or published/produced material/s.
- A copy of the final Project accounting report.
- A check for the unexpended balance of the Project Grant funds the organization received from The Foundation, if any, that are to be returned to The Foundation.
- A photo which would be suitable for use in Foundation Newsletters or Annual Reports.
- "Share Your Story" on www.thecirifoundation.org describing the project- may be submitted by a participant. (You may also attach a project summary, highlights, or story to your Evaluation Report as a supplemental document. Please indicate any photo(s) you would like to accompany the story posted online. Responses to Part 1 and Part 2 may serve as a story if no other is provided.)

This Project Grant Evaluation Report was completed by:

Signature: _____

Date:

Printed Name: _____

Title:

Please contact The CIRI Foundation if you have any questions about the Evaluation Report or any supplemental items.