



2019 CAP LATHROP SCHOLARSHIP
APPLICATION AND PROCEDURES

Name: _____

The annual Cap Lathrop Broadcast and Telecommunications Scholarship Program is for eligible Alaska Natives who originally enrolled to a regional or village corporation as provided in the Alaska Native Claims Settlement Act of 1971 (ANCSA) and their direct lineal descendants. Preference is given to original enrollees and direct lineal descendants of Cook Inlet Region, Inc. (CIRI).

Directions. Please read The Cap Lathrop Scholarship Procedures and Guidelines on pages 5 through 7 before completing this application form.

Application Package. The application deadline for the Cap Lathrop Scholarship Program is **June 1, 2019**. The materials listed below must be received by The CIRI Foundation on or before the appropriate deadline in order for your application to receive consideration. **Late applications are not considered. All scholarships are subject to available funds. Meeting the minimum selection criteria is not a guarantee of funding at any level. Applications must be received by TCF on or before the deadline by 11:59 p.m. Alaska Time. Post-marked by the deadline is not sufficient for meeting deadline requirements, applications must be received by the deadline.**

Cap Lathrop Scholarship Eligibility

- a. Be enrolled or accepted into an accredited or authorized college or university as a **full-time** student.
- b. Be a declared major in a 2-year, 4-year, or graduate degree program with a major in **broadcast, telecommunications, business, engineering, journalism, and other media-related fields.**
- c. Have a minimum **3.0 cumulative grade point average.**
- d. Intend to work in Alaska in the broadcast/telecommunications industry in some capacity upon completion of the degree program and describe such intent in the Statement of Purpose.

- 1. Completed application **submitted by June 1, 2019** – signed and dated
- 2. Proof of eligibility (*for first-time applicants, see Page 5, Item 2*)
Also, proof of name change if different from birth certificate or previous applications
- 3. Letter of reference – signed, dated, contact information (*valid for three years*)
- 4. Copy of official grade transcripts or certificates of completion
- 5. Statement of Purpose (*see Page 3, Section G*)
- 6. Proof of acceptance that indicates degree program and declared major
- 7. Course schedule with credit load
- 8. Photograph of yourself (*optional*) *Please note that your photograph becomes the property of TCF and may be used in TCF or other related publications.*

A. APPLICATION STATUS

1 **Have you applied before?** No Yes, during the year (specify): _____
Other names used (if any): _____

B. PERSONAL DATA

2	Name (Last, First, M.I.) _____, _____, _____				
3	Mailing Address (<i>correspondence will be mailed here</i>)			E-mail address (<i>correspondence will be emailed here</i>)	
4	City	State	Zip Code	Date of Birth	Gender <input type="checkbox"/> M <input type="checkbox"/> F
5	Tel No. () -			Fax No. () -	

Submit your application to:
The CIRI Foundation
 3600 San Jeronimo Drive, Suite 256 Anchorage, AK 99508
 Tel (907) 793-3575 // Toll-Free (800) 764-3382 // Fax (907) 793-3585
 Website: www.thecirifoundation.org // Email: tcf@thecirifoundation.org
 Updated 4.5.18 EVT

C. ELIGIBILITY

Name: _____

6	I certify that I am: <input type="checkbox"/> an Original Enrollee <input type="checkbox"/> a Direct Lineal Descendant of an Original Enrollee			
Please indicate the region and/or village by checking the appropriate box and please specify corporation or village name:				
7	<input type="checkbox"/> Regional Native Corporation: _____		<input type="checkbox"/> Village Native Corporation: _____	
8	I am a direct lineal descendant of this Original Enrollee:	Name (Last, First, M.I.)		Other Last Names Used
9		Relationship <input type="checkbox"/> Parent <input type="checkbox"/> Grandparent <input type="checkbox"/> Great-Grandparent		
10	Are you related to a current board or staff member of The CIRI Foundation? (Not Cook Inlet Region, Inc.) <input type="checkbox"/> No <input type="checkbox"/> Yes <i>(If yes, please specify the board or staff member and your relationship to them)</i> _____			

D. EDUCATION & RELATED ACTIVITIES

Please indicate the college/university/school you plan to attend:			
Name of School			
11	Financial Aid Office Mailing Address		Tel No. () -
12			
13	City	State	Zip Code Fax No. () -
14	Academic status: <input type="checkbox"/> Freshman <input type="checkbox"/> Sophomore <input type="checkbox"/> Junior <input type="checkbox"/> Senior		Current Degree Program: <input type="checkbox"/> 2-year Associates <input type="checkbox"/> 4-year Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Doctorate <input type="checkbox"/> Graduate
15	Field of Study (Declared Major)		Date of expected graduation/completion: _____
16	Most recent cumulative grade point average (GPA) is: _____		
Must have a 3.0 cumulative GPA or higher to be considered.			
17	Community/Volunteer Activities, Honors, Awards, and Accomplishments (if none, put n/a): _____ _____		

E. EDUCATION PLANS CONTINUED

Name: _____

18	My school's calendar is based on:	<input type="checkbox"/> Semesters	<input type="checkbox"/> Quarters	<input type="checkbox"/> Other (specify): _____
19	A. The Academic Year that begins on: _____ / _____ / _____ B. The Academic Year that ends on: _____ / _____ / _____ C. I will be enrolled for the entire year as a full-time student <input type="checkbox"/> Yes <input type="checkbox"/> No			Section #19 is used to determine your eligibility for an award. You are expected to maintain full-time status and 3.0 or higher GPA to maintain eligibility for this award. Failure to adhere to these requirements may result in a Probation/Infraction (See Pg. 4, section H).

F. BUDGET FORECAST

20	While attending school, will you be living in on-campus housing provided by your school? <input type="checkbox"/> Yes <input type="checkbox"/> No			
21	Complete your education budget for the 2019-2019 academic year			
	A. EXPENSES	AMOUNT	B. SOURCES OF FUNDS	AMOUNT
	Direct Academic Costs		Resources for Schooling	
	Tuition	\$ _____	Personal/family contribution to education	\$ _____
	Student fees	\$ _____	Tuition waiver	\$ _____
	Books & required supplies	\$ _____	Government Allowances	
	Room and Meal Plan Costs (♣)		Veterans Administration Aid	\$ _____
	On-campus housing	\$ _____	State/Federal Social Security	\$ _____
	On-campus meal plan	\$ _____	Other (specify):	\$ _____
	Personal Expenses (♦)		Academic Financial Aid	
	(Maximum \$500)	\$ _____	Scholarships and/or Fellowships	\$ _____
			Tribal Scholarships/Grants	\$ _____
			State/Federal Student Loans	\$ _____
	TOTAL EXPENSES	\$ _____	TOTAL SOURCES OF FUNDS	\$ _____
			AMOUNT NEEDED (TOTAL SOURCES MINUS [-] TOTAL EXPENSES)	\$ _____
	<small>♣ Only students who live away from their permanent home to attend school and are staying in school provided on-campus housing are eligible to use award funds toward room/meal plan costs. ♦ Examples of Personal Expenses (including, but not limited to): Off-campus housing and meals, transportation, and childcare.</small>			

G. STATEMENT OF PURPOSE

22	<p>Attach a written Statement of Purpose on a separate sheet of paper (minimum 500 words in length).</p> <p><i>The Cap Lathrop Scholarship is offered to eligible and qualified Alaska Native students with preference given to original enrollees of Cook Inlet Region, Inc. and their direct lineal descendants who are majoring in broadcast, telecommunications, business, engineering, journalism, and other media-related fields.</i></p> <p>Describe your education and career goals. How are you currently, or plan to, contribute to a positive Alaska Native community by majoring in one of the required fields of study? Explain your reasons for these goals, how your degree program fits with your education and career plans, and how you plan to work in Alaska in the broadcast/telecommunications industry in some capacity upon completion of the degree program. You may include your personal history and a summary of accomplishments.</p> <p style="text-align: center;"><i>Your statement is important and evaluated carefully by the Education Awards Committee.</i></p>
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H. PROBATION/INFRACTION POLICY

PROBATION/INFRACTION POLICY—Please read carefully

Scholarship recipients who do not maintain eligibility requirements during the academic term may be in a probation/infraction situation. The first time a student does not maintain the requirements for good standing; they will be placed on probation. Students on probation are eligible to receive one term of scholarship funding. During the probationary term, a student has the opportunity to improve their academic performance to reinstate their eligibility for funding. Scholarship recipients have one opportunity for probation. A student who does not successfully maintain the eligibility requirements at the end of the probationary period will be in an Infraction Status. Students in an Infraction Status are ineligible to receive funding for one application deadline, from the date of determination made by TCF.

**PLEASE CHECK THIS BOX TO INDICATE THAT YOU HAVE READ AND UNDERSTAND THE ABOVE
PROBATION/INFRACTION POLICY** → → → → → → → → → → → → → → → → →

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1. **Application Information.** I attest that the information contained in this application is true, correct and complete. I understand that this application does not obligate The Ciri Foundation (TCF) to award an education scholarship or grant to pay any costs incurred in the submission of this application, and that any award decision made by the Education Awards Committee is final.
2. **Submission of Application.** It is my responsibility - NOT that of TCF or any other party (e.g. parent, spouse, school) - to obtain the necessary application materials from TCF and/or submit the completed application on or before the deadline to receive consideration for a scholarship award.
3. **Terms of Award.** If I receive a scholarship award, I am expected to complete the courses and credits for which I received the award. Cap Lathrop Scholarship recipients must complete enrollment as stated on the application and maintain a 3.0 cumulative GPA or better (on a 4.0 grading scale). Failure to complete the terms of an award will jeopardize future scholarship and grant funding eligibility. *If any changes in enrollment occur (e.g. course(s) is/are dropped), immediately contact The Ciri Foundation.*
4. **Use of Funds.** Funds may **only** be used for tuition, student registration fees, course-required books/supplies, on-campus housing/meal plan, and up to \$500 for personal expenses.
5. **Unused Award.** The full amount or any portion of an award is to be refunded to The Ciri Foundation if, for any reason, I am unable to use the award for which I am selected.
6. **Official Grade Transcripts.** Upon completion of the semester or term, I must submit a copy of my final, official grade transcripts to The Ciri Foundation to verify completion of the courses of study.
7. **Confidentiality.** I must submit written authorization for TCF team members to release any information about me or my application for inquiries made by parents or anyone else. *Applicant information is kept confidential in accordance with the Family Education Rights and Privacy Act of 1974. Information will not be released to another party, without having written consent of the applicant on file at The Ciri Foundation.*
8. **Release of Contact Info.** I give TCF permission to release my comments, photo, name, address, email, and telephone number for employment or education referrals and TCF, Ciri, or related publications as appropriate.

I have read and understand the above statement of correctness, understanding, and authorization and agree to abide by the terms and conditions of the award, if approved.

SIGNATURE OF APPLICANT: _____ **DATE:** _____

APPLICATION PROCEDURES

The following materials must be received by The Ciri Foundation on or before the deadline in order to receive consideration:

1. **Application.** The Ciri Foundation **Cap Lathrop Scholarship Application** completed, signed, and dated. Please update The Ciri Foundation if any information in your application changes. Late applications will not be considered.
2. **Proof of Eligibility and Name Change.** (*First-time applicants only*)
 - **Original Enrollees.** Submit an official written statement to verify proof of enrollment to a Native regional or Village Corporation.
 - **Direct Lineal Descendants of Original Enrollees.** Submit (a) birth certificate/s (and/or adoption decree, if an adopted descendant) to establish your relationship to an original enrollee of a Native regional or village corporation and (b) an official written statement from the Native regional or village corporation to verify enrollment of your parent, grandparent, great-grandparent, etc.
 - **Name Change.** If your name has been legally changed from that indicated on your birth certificate, you will need to provide official documentation of the changes. *Sworn statements or affidavits are not accepted as official verification of eligibility in lieu of birth certificates, adoption decrees, or other name change information.*
3. **Letter of Reference.** (*No relatives, please*) One (1) letter of reference from current or former teachers, employers or others who know of your past experience and potential to succeed in your chosen career. Reference letters must include applicant's name, the date, referrer's signature, and contact information. Reference letters are kept on file with The Foundation for three years.
4. **Official Grade Transcripts and/or Certificates of Completion.** A copy of your final, official grade transcripts or certificate of completion for the most recent schooling that you have had. In addition to official grade transcripts/certificates, if you have been out of school five (5) or more years, submit a paragraph explaining your learning experiences and work achievements during that period of time. **Note:** Official grade transcripts are signed by the school's registrar and/or have an official seal from the school.
5. **Statement of Purpose.** (*minimum 500 words*) Give specific and detailed responses on a separate sheet of paper. Your statement of purpose is important and evaluated carefully by the Education Awards Committee according to the following categories: clarity of goals, correct use of English language, relationship to community, and overall quality. *A Statement of Purpose is required from all applicants with each submitted application (see Page 3, Section G of the application).*
6. **Letter of Acceptance and Enrollment.** Scholarship applicants must submit a copy of their final letter of acceptance into an associates, bachelors, or graduate degree program that indicates their degree program and declared major and a class schedule. *If you decide to attend a different school or program than what you indicated on your original application, immediately notify TCF by email or in writing.* You will need to re-submit proof of acceptance for that school as well as sections D & E (Education Plans) and F (Budget Forecast) of the Cap Lathrop Application Form with your revised information. This acceptance letter should reflect a declared major in telecommunications or broadcasting field, or business, engineering, journalism, and other media-related fields.
7. **Photograph.** (*optional*) A photograph of yourself. Please note that your photograph becomes the property of TCF and may be used in TCF, Ciri, or related publications (print or electronic) as appropriate. You can submit this via email at tcf@thecirifoundation.org

Submit your application to:

The Ciri Foundation

3600 San Jeronimo Drive, Suite 256 Anchorage, AK 99508

Tel (907) 793-3575 // Toll-Free (800) 764-3382 // Fax (907) 793-3585

Website: www.thecirifoundation.org // Email: tcf@thecirifoundation.org

Updated 4.5.18 EVT

APPLICATION GUIDELINES

The **Cap Lathrop Endowment Scholarship Fund** was established in 1997 in memory of Captain "Cap" Lathrop who was a pioneer in Alaska's telecommunications and broadcast industry. The Endowment, one of The CIRI Foundation's several scholarship endowment programs, is funded with contributions from its major donor, A.E. "Augie" Hiebert, founder of Northern Television, Inc., General Communications, Inc., and other private donors. The Cap Lathrop Scholarship is offered to all eligible and qualified Alaska Natives with preference given to Native enrollees/direct lineal descendants of Cook Inlet Region, Inc. who are majoring in broadcast, telecommunications, business, engineering, journalism, and other media-related fields.

PURPOSE. The Cap Lathrop Scholarship Fund encourages Alaska Native students pursuing careers in the telecommunications and broadcast industry in Alaska and is limited to broadcast, telecommunications business, engineering, journalism, or other media-related field majors.

ELIGIBILITY. Eligible applicants for the Cap Lathrop Scholarship are Alaska Natives who originally enrolled to a regional or village corporation as provided in the Alaska Native Claims Settlement Act of 1971 (ANCSA) and their direct lineal descendants. Preference is given to original enrollees of Cook Inlet Region, Inc. and their direct lineal descendants.

QUALIFICATIONS. The Cap Lathrop Scholarship applicant:

- Should have a 3.0 cumulative GPA or better;
- Must be a full-time student;
- Must be enrolled at an accredited college or university or accepted for admittance to a college/university/institute;
- Must be a declared major in a 2-year, 4-year, or graduate degree program in broadcast, telecommunications, business, engineering, journalism, or other media-related fields.
- Intends to work in Alaska in the broadcast and telecommunications industry in some capacity upon completion of the degree program.

DEADLINE. Applications with all, or most, accompanying materials must be received by The CIRI Foundation on or before **June 1** to receive priority consideration. When the application deadline falls on a Saturday, Sunday or a TCF holiday, applicants are encouraged to fax, email, or hand deliver applications to the white drop box located in front of the Nat'uh Building on or before the deadline, as the deadline remains the same.

Submit your application to:

The CIRI Foundation

3600 San Jeronimo Drive, Suite 256 Anchorage, AK 99508
Tel (907) 793-3575 // Toll-Free (800) 764-3382 // Fax (907) 793-3585

Website: www.thecirifoundation.org // Email: tcf@thecirifoundation.org

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FUNDING AMOUNT. The Cap Lathrop Scholarship amount may be **up to** \$4,000 and is awarded annually for the academic year. *Award amount is subject to available funds.*

USES. The Cap Lathrop Scholarship funds are for tuition, registration fees, course-required books/supplies, on-campus housing/meal plans for students who must live away from their permanent home to attend college, and up to \$500 for personal expenses after all other education expenses are covered.

SELECTION CRITERIA. SCORING AND SELECTION CRITERIA. Scoring and selection of scholarship recipients is based upon several criteria:

1. Timeliness of submission (application submitted by deadline)
2. Completeness of application (application and supplementary materials are complete)
3. GPA
4. Rigor of coursework/degree program
5. Grade level (Fresh, Soph, Jr., Sr., Graduate)
6. Degree program (2-yr, 4-yr, Graduate)
7. Personal financial contribution
8. Financial amount needed
9. Employment preparation (does degree program *directly* relate to career goals?)
10. Statement of purpose (Clarity of career goal, correct grammar, giving back relationship to community, overall quality)
11. Community service (extent of involvement in volunteer/civic activities)

When reviewing applications for the more competitive, annual scholarship awards, the *statement of purpose* and *level of community service/civic activities* are important determining factor. *Clearly articulated education and career goals are key, as well as the extent of involvement in significant volunteer/civic activities.*

SELECTION DECISION. The CIRI Foundation's Education Awards Committee makes the award selections and their decision is final. Written notice of selection results are mailed to all applicants. The award letter will state which type of award was made by TCF and contains very specific, important details regarding a recipient's award. It is essential that the recipient read and understand the terms of an award. Selection results are not released by telephone or in person.

CONDITIONAL AWARDS. If a **conditional** scholarship is awarded, the applicant has thirty (30) days from the date on the conditional award letter to fulfill the award requirements; otherwise, the conditional award will become

automatically canceled. No award will remain pending past this date.

DISBURSEMENT OF FUNDS. Annual scholarship checks are disbursed by The Foundation directly to the college or university. The check is made payable to the student and the university and must be signed by both parties to be valid. A copy of the disbursement letter is also sent to the scholarship recipient. Please refer to the award letter for disbursement details. Annual scholarship awards are disbursed in two equal installments based on either the two-semester (Fall/Spring) or trimester (Fall/Winter/Spring) academic year. Disbursement of the second annual award installment is subject to The Foundation's receipt of a copy of the applicant's official grade transcripts for the semester/ term/quarter just completed

PROOF OF COMPLETION. The student who receives a Cap Lathrop scholarship must submit a copy of official grade transcripts and a course schedule to The Foundation upon completion of each semester of the academic year for which the scholarship applies. This must happen before another scholarship application will be considered by The Foundation.

DEFINITIONS. The following terms used throughout this scholarship application and guidelines document are defined for clarity:

- **Academic year:** Begins August 1, 2019 and ends on July 31, 2019 (12 months).
- **ANCSA:** Alaska Native Claims Settlement Act of 1971.
- **Cumulative GPA:** Your cumulative grade point average (GPA) reflects your most recently completed coursework. TCF considers your cumulative high school GPA up until you have completed one term of post-secondary education; from that point forward TCF will only consider your post-secondary education cumulative GPA (i.e., the GPA reflecting any undergraduate or graduate-level coursework, whichever is most recent).
- **Full-time student:** Taking at least 12 undergraduate credit hours or at least 9 graduate credit hours during a semester/term/quarter or as defined by the school (official verification must be submitted).
- **Graduate degree programs:** Master degrees such as Master of Arts (M.A.), Master of Business Administration (M.B.A.), Master of Teaching (M.A.T.); and doctorate degrees such as Doctor of Philosophy (Ph.D.), Doctor of Education (Ed.D.), Juris Doctor (J.D.), etc.
- **Lineal:** [adjective] Descending in a straight unbroken line from parent to child from an ancestor; as, a lineal descent, or a lineal descendant.

- **Lineal descendants of original enrollees:** Direct Lineal descendants who are the natural or legally adopted children, grandchildren, etc. of an original enrollee to a regional or village corporation as provided in the Alaska Native Claims Settlement Act of 1971 (ANCSA).
- **Original enrollees:** Alaska Natives who originally enrolled to a regional or village corporation as provided in the Alaska Native Claims Settlement Act of 1971 (ANCSA). *Inherited or gifted shares do not qualify as original enrollment.*
- **TCF:** The Ciri Foundation.
- **The Foundation:** The Ciri Foundation.

All scholarships awarded subject to availability of funds. When there are more applications than funding available, meeting the minimum scoring and selection criteria is not a guarantee of funding at any level.

Submit your application to:

The Ciri Foundation

3600 San Jeronimo Drive, Suite 256 Anchorage, AK 99508
Tel (907) 793-3575 // Toll-Free (800) 764-3382 // Fax (907) 793-3585

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