



THE CIRI FOUNDATION

Grant Guidelines & Application

About The CIRI Foundation

The CIRI Foundation was established in 1982 by Cook Inlet Region, Inc. (CIRI). The mission of the CIRI Foundation (TCF) is promote individual self-development and economic self-sufficiency through education and to maintain pride in culture and heritage among Alaska Natives.

The primary goal of TCF is to promote the educational and career development of Cook Inlet Region, Inc.'s original enrollees and descendants through post-secondary education scholarships and grants, research, and other related educational programs.

The second goal of TCF is to perpetuate the cultural heritage of Alaska Native peoples through programs and projects that will enhance appreciation and understanding of Alaska Native cultures among all people.

About Margaret A. Cargill Philanthropies

Our mission is to provide meaningful assistance and support to society, the arts, and the environment.

Margaret A. Cargill Philanthropies (MACP) supports efforts to enhance quality of life and prevent and relieve suffering of children, families, and older adults; preserve and promote the environment and the arts; and encourage the humane treatment of animals.

Founded by the late Margaret A. Cargill, MACP actively partners with capable organizations to make a lasting difference for individuals and communities, with particular attention to overlooked causes. MACP's combined assets (Margaret A. Cargill Foundation and Anne Ray Foundation) place us among the top ten foundations in the United States.

About the Journey to What Matters:

Increased Alaska Native Art & Culture Grant

This program supports tribes, villages, and indigenous artist projects throughout Alaska, focusing on tangible Alaska Native art traditions that preserve and share cultural knowledge through art. It emphasizes multi-generational engagement, ensuring that traditions are passed down and celebrated across all ages. While the program celebrates diverse cultural practices, it prioritizes projects that focus on tangible arts. The CIRI Foundation is honored to sustain and advance Alaska Native arts and culture through this program.

About the CIRI Region Heritage Grant

The goals of The CIRI Foundation's Heritage Project Grant Program are to support educational projects, research, and materials that enhance understanding of Alaska Native history, arts, and culture; promote programs celebrating Cook Inlet cultural traditions and contemporary tradition bearers; preserve and interpret Alaska Native cultural resources; encourage excellence in the creation and exhibition of Native arts and works; protect cultural values tied to Alaska Native lands; and foster collaboration among Alaska Natives and other organizations to achieve these heritage goals. This program exclusively funds projects located specifically within the Cook Inlet region, focusing on supporting Alaska Native communities and their cultural heritage.



Proposal Submission Process

- Upon receipt of a proposal, The Foundation will send an acknowledgment letter via email.
- Selections and notification of funded selected proposals will be shared within 45 days following each application deadline.
- If a Project Grant is awarded:
 - The Project Grant Agreement will need to be signed by both The Ciri Foundation and the grantee.
 - A W-9 Form must also be submitted by the grantee or artist/s before the release of the award. <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

Eligibility

- Review the Project Grant Agreement.
- Preference will be given to grant proposal demonstrating the ability to obtain a one-to-one funding match. This means if your project is selected, The Ciri Foundation will match the funds your non-profit pledged.
- TCF may consider a project more than once if there is a significantly different component described in repeat applications.
- Preference will be given to applicants who have not been awarded within the three last years.

Heritage Grant Specific Requirements

- Project must be in the Cook Inlet region.
- Non-Native organizations must provide a clear explanation of how the funding directly impacts the Cook Inlet Shareholders or their descendants.
- No State or Federal Funding of 25% or more.

Application Deadlines

Applicants are encouraged to submit their application weeks in advance. Late and/or incomplete applications will not be considered. Please reach out to the TCF team if you have questions.

Review deadline dates on the website.

Funding

Funding amounts for Project Grant Programs vary based on program goals and available resources. The Ciri Foundation's advisory team carefully evaluates each proposal to ensure alignment with funding priorities. Applicants are encouraged to submit well-developed, mission-aligned proposals to maximize their chances of receiving support.



Submit Everything Below to be Considered

- Application Form
- Proposed Project
- Budget Form
- Proposal Narrative
- Budget Narrative
- W-9 Form <https://www.irs.gov/pub/irs-pdf/fw9.pdf>
- Project Grant Agreement with your signature. (Should your proposal be selected we will send you a copy with the TCF signature on the Agreement.)

Important Information

- Your Project timeline is effective after the Grant has been awarded, and approved, and the necessary paperwork has been submitted.
- Complying with Grant Agreements allows you to be eligible for future grants.
- TCF will work with you on your request/s for changes to the project timeline, budget, or scope, but must be submitted in writing to The Ciri Foundation. The TCF team will send a written response within thirty days of receipt of the request.

Non-Fundable by The Ciri Foundation

- Endowments, buildings, or equipment, nor loans. To avoid supplanting, we will not fund projects that are already complete or nearing completion.
- Foundation grants are not to be treated as conduits for the re-granting of funds (**for example** travel or scholarships).
- Grants to other private foundations.
- Funds may not be used for lobbying or propaganda efforts to influence legislation of any type.

Project Completion Requirements

- Completed Evaluation report signed and dated.
- Attach any additional items that may have been requested within the award letter received from TCF indicating Board requirements.

Note: *If the Evaluation Report Form is not submitted within 30 days after the end of the grant period, further Grant proposals cannot be considered.*



Application Form

<input type="checkbox"/>	JWM Project	<input type="checkbox"/>	CIRI Region Heritage Project	Project Name:	
Project Start Date:		/ /		Project End Date: / /	

Applicant Information

Organization:	
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Mailing Address

City:		State:		Zip Code:	
Chief Administrative Person:					
Title:				Phone:	
Email:				Fax:	

Active Project Contact

Title:					
Phone:				Fax:	
Email:					
Website:					
Non-Profit Status:		IRC 501(c)(3):		Other (specify):	
Employment Information Number (EIN):					
<input type="checkbox"/> Yes	a) I have attached documentation verifying the organization's non-profit or tribal status.				
<input type="checkbox"/> Yes	b) I have attached visual samples of artwork already completed.				
<input type="checkbox"/> Yes	c) I have attached Bio or bona fides of key artists involved.				
<input type="checkbox"/> Yes	d) I have attached a copy of the organization's most recent audited financial statement.				
<input type="checkbox"/> Yes	e) I have attached a current list of the proposing organization's board of directors.				
<input type="checkbox"/> Yes	f) W-9 Form				

Required attachments: **a), d)** and **e)** may not be necessary if applicant is an individual and not an organization applying.

CERTIFICATION

I certify that all the information provided in this application, including all attachments, is true and correct.					
Signature:				Date:	
Authorized Officer's Name:			Title:		



Proposed Project Budget Form

Organization	Project Title		
INCOME		EXPENSE	
SOURCES	AMOUNT	USES	
Cash Provided by Grant Applicant		Marketing	
Amount Requested from TCF		Printing	
Awarded Foundation Support		Tools	
Government Support		Art Supplies	
Corporate Support		Space Rental	
Other Revenue		Contract Services	
Other Private Support		Shipping	
		Other (Specify)	
		20% Indirect	
<input type="checkbox"/> Yes	a) I have attached current financial statements.		
<input type="checkbox"/> Yes	b) I have attached current profit/loss statement.		
<input type="checkbox"/> Yes	c) I have attached balance sheet.		
Required attachments a) and b) may not be necessary if applicant is an individual and not an organization applying.			

Proposed Project Budget – Provide detailed income and expense breakdowns.

- **Artist Rates:** Maximum allowable rates are as follows:
 - **Hourly Rate:** Up to \$150/hour.
 - **Course Rates:**
 - **2-3-day course:** Up to \$1,500.
 - **One-week course:** Up to \$3,000.
 - **Note:** Artist funding is limited to 20% of the total grant amount received.



Proposal Narrative

- Purpose:** Describe the project's purpose and alignment with the either the JWM or Heritage Grant Program's goals.
- Audience:** Identify the primary audience.
- Participation:** Estimate the number of participants.
- Selection Process:** For educational projects, explain how participants are chosen.
- Impact:** Explain how the project will involve and benefit Alaska Native people, Cook Inlet Shareholders, and/or their descendants during and after completion.
- Cultural Contribution:** Highlight how the project will advance Alaska Native art and culture.
- Promotion:** Describe how you will share the project's results.
- Qualifications:** Explain why you or your organization are well-suited to lead the project.
- Activities and Timeline:** Outline the project's key activities and provide a timeline.
- Evaluation Plan:** Explain your plan to measure the Project's outcome and impact?

Budget Narrative

- Please share an itemized listing of exactly where the funding will be allocated and how it will be utilized for the greatest impact. Detail how funds will be allocated, ensuring 80% covers project expense.
- Please share a detailed list of all funders to your Project or Program. The detailed fund list must indicate if the proposals to the other listed funders have been approved, are pending response, or have been denied. How will your project be impacted if less funding is awarded from The CIRI Foundation?

If you have any questions about filling out the application form or submitting a project grant proposal for consideration, please contact TCF.

Phone: (907) 793-3575 | Toll-Free: (800) 764-3382 | Email: tcf@thecirifoundation.org



Project Grant Agreement

_____, a
ORGANIZATION NAME (Grantee)

TYPE OF ORGANIZATION (See below Section 1.)

The federal tax law imposes restrictions on the activities and grants of private foundations such as Grantor. These restrictions are enforced by stringent penalties. To ensure that federal tax law requirements are met, the Grantee agrees to the following terms and conditions concerning the Project Grant described in the attached notification letter, which is incorporated into this Agreement by reference. While this grant is to be restricted/intended for use for the purposes described in the grant proposal, this grant award shall not be deemed to be contingent/conditioned upon the accomplishment of any specific, measurable barrier (unless that condition is specifically identified below).

1. Grantee represents that it has either **(a)** received an IRS determination of Section 501(c)(3) status and classification as a public charity (other than as a non-functionally integrated Type III supporting organization) under Section 509(a), and that such letter has not been revoked or modified; or **(b)** a tribal organization that appears in the current Federal Register list of Native entities within the State of Alaska that are federally recognized and eligible to receive services from the United States Bureau of Indian Affairs.
2. The Project Grant must be used in the State of Alaska, and or specifically in the Ciri Region depending on the grant you applied for, and exclusively for the charitable and educational purposes specified in the notification letter ("Project"), and for no other purposes. Any part of the Project Grant funds, and any income earned on such funds, that is not used, or that is used for a purpose other than the charitable and educational purposes of the Project, must be returned promptly to The Ciri Foundation.
3. No part of the Project Grant may be used to attempt to influence legislation (i.e., to lobby) or to support or oppose, directly or indirectly, any candidate for public office.
4. If the Grantee is sponsoring one or more individuals in connection with this Project Grant, the Grantee acknowledges that it is solely responsible for the selection of any such individual(s) using objective and nondiscriminatory criteria and that the Grantor will play no role in such selection process; for the financial administration of any portion of the Project Grant provided by Grantee to any such individual(s); and for ensuring that the Project Grant is used solely for the Project.
5. Within thirty (30) days after completion of the Project, the grantee will make a final report to the Grantor detailing all expenditures made from the Project Grant funds, including salaries, and supplies, and indicating the progress made toward the goals of the Project grant.
6. The Grantee will indicate the Project Grant separately on its books of account, charge expenditures made in furtherance of the Project Grant purposes against the Project Grant, and keep records adequate to enable the use of the Project Grant funds to be checked readily.



7. The Grantee will keep all records about this Project Grant along with copies of the reports submitted to the Grantor, for at least four (4) years and make the records available to the Grantor at reasonable times.
8. No part of this Project Grant may be used by or for the benefit of any "disqualified person(s)" concerning The Ciri Foundation within the meaning of the federal tax law, specifically Cook Inlet Region, Inc., any officer or director of The Ciri Foundation, the spouse, ancestors, children, grandchildren, great-grandchildren, and the spouses of children, grandchildren, and great-grandchildren of any such individuals, and any entity owned more than 35% collectively by any of the foregoing. The grantee is responsible for compliance with this requirement.
9. Any publications/materials in connection with this Project Grant must state "Funded in part by The Ciri Foundation" (in no smaller than size 12pt font) and must include the TCF logo. The Ciri Foundation reserves the right to publish any photos and materials shared by Grantee.
10. Requests for changes to the Project timeline, budget, or scope must be submitted in writing to The Ciri Foundation for consideration. If the requested change is approved, The Ciri Foundation will send a written response indicating its approval within thirty days of the request.
11. Amendments to this Agreement will be effective only if made in writing and signed by authorized representatives of both Grantor and Grantee.

The Grantor is available to discuss any questions the Grantee may have about the effect of these terms and conditions or concerns or about the requirements as outlined above. If during the Project Grant period, the Grantee seeks more information regarding the application of one or more of the terms and conditions to a particular problem or situation, the Grantor is pleased to consult with the Grantee.

Grantee acceptance of these terms and conditions must be indicated below by the signature of the officer or officers who are, under Grantee's by-laws or other organizing documents, or the laws governing the Grantee organization, authorized to execute contracts on behalf of the Grantee organization. Please make a copy for your organization and return the executed original Agreement to the Grantor.

This Grant Agreement is hereby agreed to by:

GRANTOR			
ORGANIZATION	The Ciri Foundation		
ADDRESS	3201 C Street, Suite 506, Anchorage, AK 99503		
AUTHORIZED SIGNATURE		DATE	
PRINTED NAME		TITLE	

GRANTEE			
ORGANIZATION			
ADDRESS			
AUTHORIZED SIGNATURE		DATE	
PRINTED NAME		TITLE	



Evaluation Report Outline

GRANTEE			
ORGANIZATION			
ADDRESS			
CONTACT PERSON		PHONE	

PROJECT			
TOTAL REVENUES	\$	TOTAL EXPENSES	\$
TOTAL TCF AWARDED	\$	TOTAL TCF GRANT SPENT	\$

Project Report Narrative

Describe how the Project was carried out. What was the purpose of the Project? What did you do, and how did you reach your intended audience?	
Were there any changes in your Project from what was stated in your approved application to The Ciri Foundation? If so, please explain what they were and why.	
Were you able to fully accomplish the Project and all its activities within the stated budget and timeline? If either response is “no,” please explain the circumstances of any changes.	
Who were the individuals who benefited directly from your activities?	
<ul style="list-style-type: none"> <input type="radio"/> Participants Alaska Natives (Please specify tribal affiliation if known) and provide the number of indigenous and non-indigenous participants. <input type="radio"/> General Public <input type="radio"/> Total Audience (children, youth, and adults) 	
If the Project were conducted again, what could have been done differently to improve it?	
<input type="checkbox"/> Yes	I have attached the final accounting report.
<input type="checkbox"/> Yes	As per the Agreement I have attached copies of any press related materials and news releases that describe the project that also state “Funded in part by The Ciri Foundation” (in no smaller than size 12pt font) and include the TCF logo.
<input type="checkbox"/> Yes	Please provide a photo suitable to share in The Ciri Foundation newsletters and or annual reports.
<input type="checkbox"/> Yes	<p>“Share your Story” or you can have a participant on www.thecirifoundation.org describing the Project.</p> <p style="text-align: center;">✓ Otherwise attach your story with photos; with your report, that you would like us to post online.</p>

Grant Evaluation was completed by:

Signature:		Date:	
Printed Name:		Title:	